Minutes - PSMT - 2018-07-25

PSMT Meeting
July 25, 2018, 3-4pm
Memorial Library 364

Present: Steve Baumgart, Steve Frye (minutes), Jim Jonas, Mitch Lundquist, Heidi Marleau, Jean Ruenger-Hanson (chair), Sheila Stoeckel, Kris Turner, Heather Weltin
Special Guest: Katie Sanders
Absent: None

1. Course Reading List application demo - Katie Sanders (Present), Ev Krylova
   Katie reviewed the new course reading list which replaces LCPs. This system reads the metadata from the DoIT timetable and transfers to ALMA. This system also creates a public interface. AT is also working on a Canvas integrated view that is automated. Faculty and students will use the ‘Public View.’ Selected (Small number of) Library Staff (reserves staff) will have access to a restricted view that has more interoperability. Public view displays reading lists (data from Alma) and then links back to Forward. Roll out plan: (a) finalizing documentation, (b) training for staff who have restricted access (reserves staff), (c) roll-out of public view (into production) and link to same from within LWS. Katie showed us what it will look like (public view). Instructor, time, day, and link to reading list. Jessie Nemec is doing the design - so if there is feedback on design, let Jessie know.

2. Approved minutes from 7/11
   a. See: https://wiki.doit.wisc.edu/confluence/x/wRQAC

3. Changes to the agenda (none)

4. Updates/Reminders
   a. Aeon going live August 9th. There will be a link (Request to View) in forward to login and request access to have the items pulled, etc. (special collections/archives).
   b. Teaching and Learning Retreat will be held on Tuesday, August 7th from 10:00 am – 3:00 pm in Steenbock Library’s BioCommons. RSVP form to attend by July 27th. https://uwmadison.co1.qualtrics.com/jfe/form/SV_cVomr7PktUXDyXH
   c. Tier 1 Recommendations - see p.3 - actual recommendations. Recommendation as it reads is ready to go to Lesley and Lee. We did discuss the issue of Guest NetIDs being able to use infolab computers. That discussion continues, but that discussion does not need to delay our recommendations from moving forward. There is a conversation about whether Guest NetIDs can be provisioned for longer than 30 days. Currently, that is not the case. Next step: Jean will send our recommendation to Lee and Lesley for their review.
   d. Unattended Personal Belongings Policy DRAFT
      Work in project. Steve will send link when ready.
   e. Annual Report for Lesley
      Work in project, Steve will send link when ready.

5. Discussion
   a. eReserves transition
      i. June 29 email
         Basically, the email suggests that LCPs are going away, that library will help instructors transition from LCP to the integration of e-reserves by instructors within Canvas. We discussed what this might mean and also that some small libraries might be planning to help instructors (create reading lists within Canvas) and not (really) push instructors into doing this themselves (more hand holding than helping to transition). For the most part, however, reserves shops (and librarians/library staff with liaison roles) are helping with transitioning to instructor created reserve lists within Canvas with the libraries playing less of a role in terms of managing/helping with that integration within Canvas (although we continue to play the central role in providing the articles (pdfs) that instructors integrate/link within Canvas).
      ii. PSMT Update
   b. LRT Membership
      Kerry is chair currently and will be retiring in January. Raina also wants to step off this team. Would iSchool students be good folks to answer these questions? Questions vary across the board. Memorial Library tried this with askcampus - still needed permanent staff to review. We could open this up and see who is interested. We could also use this transition to think about the current model and how it might evolve and change (e.g. one person gets a day... is that the right model going forward)? We could get a report out of RT that shows us the number of questions (when, where, etc.)... Their charge already has a description of the type of person/staff member they’re seeking. Jean will send out a call for volunteers. We also want the team to rethink their approach.
   c. Redmine
      i. Who is/will be using it? The following RT queues will be migrated beginning on July 30th and slated to be active in Redmine at 9:00 am on the 31st: AskMem, AskWendt, Circ, Grants, LRT, LWS, MemBuild, MemPub, ScholComm, SteelInfoLab, UWDCC, Wendt-purchase. ILL has investigated using this (RT), but they had some issues. We (PSMT - but also public service folks in general) could use a demo of redmine... taking a step back and not assuming folks are up on what RT is and how it is used.. and how it might be used in the future. The redmine transition trainings have been good - but geared towards those already using RT. We need an approach (training/demo) for those thinking about joining the question tracking community within UW-Madison Libraries.
      ii. Best Practices for Public Services Use?
   d. Community Outreach interest group
      PSMT should be aware of this conversation - see the notes (linked below). Steve B remarked that the meeting went well (very much needed)... if this nascent interest group moves forward and continues to meet, it might be good for this team to have a home (within our structure)... it would make sense that this group be part of (report to) PSMT.
      i. Email
      ii. Notes

6. Announcements: Please use email