LibGuides v. 2 Migration

Migration Timeline

<table>
<thead>
<tr>
<th>Date</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thursday, November 13, 1:30-2:30pm</td>
<td>LibGuides Migration Forum, Memorial 126 Slides</td>
</tr>
</tbody>
</table>
| Tuesday, October 28 - Friday, November 28 | LibGuides v. 1 cleanup by guide authors  
*Update, refresh, and prepare for migration.* |
| Friday, November 28 | Freeze LibGuides v. 1  
*Changes made in LibGuides v. 1 after this date will NOT migrate!* |
| Tuesday, December 2 | Springshare migrates content and guide author accounts to LibGuides v. 2. |
| Tuesday, December 2 - Monday, December 8 | LibGuides Team assesses content transfer |
| Tuesday, December 9, 11am-12noon or Thursday, December 11, 1pm-2pm | LibGuides v.2 Training (focus on clean-up), Memorial 231 |
| Tuesday, December 9-Monday, January 5 | LibGuides v. 2 clean-up by guide authors  
*If something looks wrong or doesn’t migrate, we can fix it in LibGuides v. 2!*  
LibGuides Team & Web Services/Tech staff: update custom style templates, add analytics, update DNS records |
| Tuesday, January 6 | Go live with LibGuides v. 2 |
| Monday, June 1 | Read-only access to LibGuides v. 1 ends |

What the public sees...

<table>
<thead>
<tr>
<th>Date</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thursday, November 13-Friday, November 28</td>
<td>LibGuides v. 1, live updates</td>
</tr>
<tr>
<td>Saturday, November 29-Monday, January 5</td>
<td>LibGuides v. 1, no updates</td>
</tr>
<tr>
<td>From Tuesday, January 6</td>
<td>LibGuides v. 2</td>
</tr>
</tbody>
</table>

Before Migration Preparation

LibGuide authors prepare guides for migration.

- See: [Updating LibGuides & Preparing for LibGuides v2 Migration Checklist](#)
- Remove MetaLib/Xerxes metasearch boxes
- Use Link Checker - remove/fix broken links
- Update links to Library Web site pages
- Refresh content
- Remove unneeded guides (incl. test, practice, unpublished, private)
- Remove unneeded accounts
- If you migrated to Office 365, change your account information to reflect your new e-mail address
- Use handles for database URLs
- Use address bar links for catalog URLs
- Consider converting links in Rich Text boxes to Links boxes instead
- Remove or replace boxes not migrating: Delicious, User Submitted Links, Feedback, Table of Contents
After Migration Clean-up/Tasks

LibGuides authors update/clean up guides for full functionality following migration.

- Continue with [Updating LibGuides & Preparing for LibGuides v2 Migration Checklist](#)
- Compare v.1 and v. 2 and make fixes as needed (read-only access to v. 1 will be available for six months after migration)
- Rework guides in new platform

LibGuides Team and Web Services/Technology Staff:

- Provide training in LibGuides v. 2
- Finalize custom templates
- Add Google Analytics
- Update DNS records to point from old server to the new server (public URLs will remain the same)

Preview of LibGuides v2: What's New

- One login for Springshare products (LibApps)
- Command bar reorganized and consistent
- Box types
  - fewer - Standard, Tabbed, Gallery, User Profile
  - more flexible, mix content types in one box
- In Standard, can add Rich Text, Database, Link, Media/Widget, Book from Catalog, Document/File, RSS Feed, Guide list, Poll, Google Search
- Image manager not a separate “Add-on” module, included
- Beta Site: [http://wisc.beta.libguides.com/](http://wisc.beta.libguides.com/) (very rough, this URL will change, content will change, design will change)